



APPLICATION FOR JEFFERSON PARISH

Wednesday, January 30, 2008, 9 am - 10:30 am
Yenni Building, Room 208, 1221 Elmwood Park Blvd., Jefferson, LA 70123

Agenda

Agenda same for 3/17/08
meeting in Room 201.

1. Describe designation and application process
 - a. Visit www.metro-safety.org for details
2. Describe time line for application
 - a. Tentative Timeline:
 - i. Submit letters of support and grant application by 11/28/07. **DONE**
 - ii. Identify community stakeholders for steering committee by 1/31/08.
 - iii. Convene a project steering committee by 1/31/08.
 - iv. Submit 1st quarterly report to National Safety Council by 4/15/08.
 - v. Collect data on injury prevalence by age, gender, cause, location, etc. by 6/30/08.
 - vi. Inventory available community safety and injury prevention programs by 6/30/08.
 - vii. Submit 2nd quarterly report to NSC by 7/15/08.
 - viii. Write and submit application for Safety Communities America designation by 8/31/08.
 - ix. Submit 3rd quarterly report to NSC by 10/15/08.
 - x. Participate in site visit from World Health Organization by 10/31/08.
 - xi. Respond to any issues or concerns identified in site visit by 11/30/08.
 - xii. Organize and plan dedication ceremony/celebration by 11/30/08.
 - xiii. Submit 4th quarterly report to NSC by 11/30/08.
3. Identify steering committee
 - a. Ask for volunteers
 - b. Develop action plan
 - c. Determine next meeting
4. Review information needed (See Sample of Information Needed)
5. Identification of programs (See Identification of Injury Prevention Programs)
6. Adjournment